



The Tennessee Sunshine Law passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

## **TENNESSEE DEPARTMENT OF HEALTH**

### **MEMORANDUM**

**Date:** August 14, 2006

**To:** Andrea Turner, Director of Communications and Media Relations

**From:** Pamela Pitts, Board Administrator

**Name of Board or Committee:** Board of Dietitian and Nutritionist Examiners

**Date of Meeting:** September 28, 2006

**Time:** 10:00 a.m., C.D.T.

**Place:** Millennium Maxwell House  
2025 Metro Center Blvd.  
Nashville, TN 37228

### **Major Item (s) on Agenda:**

1. Election of Officers
2. Receive reports and/or request from the Board Administrator
3. Receive reports and/or request from the Office of Investigations
4. Receive reports and/or request from the Office of General Counsel
5. Receive reports and/or request from the Office of Health Licensure and Regulation including Financial Status Report

**Second Page**  
**Sunshine Notice**  
**Board of Dietitian and Nutritionist Examiners**

6. Set 2007 Board Meeting Dates
7. Applicant Interviews/ File Review/
8. Discuss continuation of **“Grant to Promote a Healthy Lifestyle”**
9. Approve Minutes from March 30, 2006
10. Discuss Correspondence
11. Discuss Legislation
12. Consider ratifications of initial determinations and actions made by the approving members and other board authorized individuals
  - a. Ratifications of new licenses
  - b. Ratifications of reinstatements
  - c. Ratifications of closed files

**Adjournment**

This memo shall be forwarded from individual programs to the Public Information Office on the 15<sup>th</sup> day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28<sup>th</sup> day of the preceding month.